

**AUBURN HOUSING AUTHORITY
BARKER MILL ARMS
143 MILL STREET
AUBURN, ME 04210**

MINUTES OF THE REGULAR MEETING HELD AUGUST 28, 2013

The regular meeting of Auburn Housing Authority was held on August 28, 2013, at Barker Mill Arms, 143 Mill Street, Auburn, ME 04210, and was called to order by Chair Arthur Wing at 7:30 A.M.

ROLL CALL: PRESENT: Arthur Wing, Norman McKeone, Richard Valcourt, Gilda Berube, Asmo Dol, Danelle Martel, Executive Director Richard S. Whiting, Assistant Director Marcia Huffman, Director of Maintenance Jason Lavoie, Senior Residential Property Manager Bruce Merrill, Housing Programs Director Rick Porter, and Administrative Assistant Kelly Freitas

ABSENT: Daniel Curtis, Janice Callahan

MINUTES OF REGULAR MEETING HELD JUNE 27, 2013

Commissioner Berube moved the minutes of the regular meeting held June 27, 2013, be accepted as presented, seconded by Commissioner Valcourt. All in favor.

REPORT OF THE EXECUTIVE DIRECTOR:

Rick requested to add an item to the agenda regarding the AHA Scholarship.

Commissioner McKeone moved to add the agenda item, seconded by Commissioner Valcourt. All in Favor.

Rick shared a summary of the retreat that took place on August 20th. Rick shared that Auburn Housing has received a refund of dividends from Maine Municipal, we also now have a low low loss ratio which resulted in an experience modification of .79 in our Workers Compensation program. Rick also reported that we received a 100% for SEMAP and 95% for the public housing REAC inspections. Norm thanked the staff for a job well done. Art would like to put on the agenda for next month to discuss young disabled in elderly housing as well as the new account with TD Bank.

MONTHLY REPORTS: FINANCIAL, MAINTENANCE, RENTAL PROGRAMS,
RESIDENTIAL PROPERTY MANAGEMENT, SOCIAL SERVICES

OPEN SESSION:

Art invited anyone joining us to discuss topics they would like to address. Linda Williams spoke from a group of about 10-12 residents. The topics discussed were bedbugs and bats. Bruce took up the bedbug issue and Rick W. the bats.

COMMUNICATION & BILLS:

1. Section 8 Management Assessment Plan (SEMAP) Report – FYE 3/31/2013
2. REAC Inspection Report FY 2013

NEW BUSINESS:

1. Ratify Capital Fund Program Grant #ME36P00750113

Resolution #2954

BE IT RESOLVED by the Commissioners of Auburn Housing Authority that the Capital Fund Program Grant #ME36P00750113 is hereby ratified as presented. Commissioner McKeone moved the foregoing resolution, which was seconded by Commissioner Valcourt.

AYES: 5 NAYS: 0

McKeone
Valcourt
Martel
Berube
Dol

2. Revise Barker Budget re: Landscaping

Resolution #2955

BE IT RESOLVED by the Commissioners of Auburn Housing Authority that the Amendment to the Barker Budget to increase the line item for Landscaping is hereby revised as presented. Commissioner McKeone moved the foregoing resolution, which was seconded by Commissioner Berube, and the “AYES” and “NAYS” were as follows:

AYES: 4 NAYS: 0

McKeone
Berube
Valcourt
Martel
Dol

3. Discuss Proposed City Parking Changes

No action taken; Executive Director to provide a detailed plan at the next board meeting.

4. Approve 2013-14 Payment Standards

Resolution #2957

BE IT RESOLVED by the Commissioners of Auburn Housing Authority that the 2013-14 Payment Standards are hereby approved as presented. Commissioner Valcourt moved the foregoing resolution, which was seconded by Commissioner Dol, and the “AYES” and “NAYS” were as follows:

AYES: 4 NAYS: 0

Valcourt
Dol
McKeone
Berube
Martel

5. AHA Scholarship

Resolution #2958

BE IT RESOLVED by the Commissioners of Auburn Housing Authority that the AHA Scholarship is re-opened until October 28 as requested. Commissioner Valcourt moved the foregoing resolution, which was seconded by Commissioner McKeone, and the “AYES” and “NAYS” were as follows:

AYES: 4 NAYS: 0
Valcourt
McKeone
Dol
Berube
Martel

ADJOURNMENT:

Commissioner McKeone moved that the meeting be adjourned at 8:30 A.M., seconded by Commissioner Valcourt.

All in Favor.

Secretary